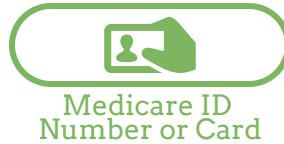
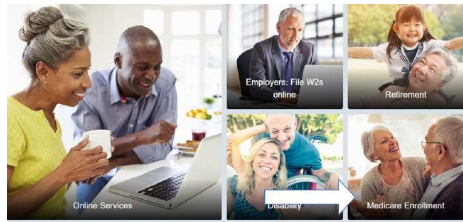


Have these items
Before you begin...



GO start at: www.ssa.gov



Click on the picture titled Medicare in the bottom right.

When the next page loads, look in the left side column, and click on: **"Already Enrolled in Medicare"**

It will bring you to the next section:

You can use **one** of the following options to submit your enrollment request under the Special Enrollment Period:

1. Go to **"Apply Online for Medicare Part B During a Special Enrollment Period"** and complete **CMS-40B** and **CMS-L564**. Then upload your evidence of Group Health Plan or Large Group Health Plan.
2. Fax or mail your **CMS-40B**, **CMS-L564**, and secondary evidence to **your local Social Security office** (see list of secondary evidence below).

Note: When completing the forms **CMS-40B** and **CMS-L564**

- State "I want Part B coverage to begin (MM/YY)" in the remarks section of the **CMS-40B** form or online application.
- If possible, your employer should complete Section B.

Click on: **"Apply Online for Medicare Part B During a Special Enrollment Period"**

Once you start the application process, please complete:

- All requested information
- Question 7: Insert the date that you want your coverage to begin
- Also, type in "Special Election Period"
- Upload the Verification of Coverage form in the first box.
- If you have two forms, use the second box on the right.
- Type your electronic signature
- Click Apply
- After prompted, enter your email of choice for the confirmation email that you **MUST OPEN AND CONFIRM BEFORE SSA will process your application**



- Medicare Number will show up in your MY SS account usually with in 15-30 Business days- if you are in a time crunch, you can call SSA or CMS (Center for Medicare Services) after about 15-21 days and they should be able to give you your Medicare Number over the phone so you can coordinate other coverages.
- Will get new card in 4-6 weeks.

Tips for Success

Check Email for Spam

Save ALL confirmations and emails

Look for a letter in the mail!

Additional Contact



if you need to reach out to Social Security directly, there are multiple ways to get support, this website will provide you with resources you need:

<https://www.ssa.gov/agency/contact/>

Schedule your follow up meeting by scanning or calling us at:
800-936-1405

